

Sample Broker-Of-Record Letter

(Account Company's Letterhead)

(Date)

United HealthCare
695 Route 46 West, Suite 100
Fairfield, NJ 07004

Group #: _____

Commissions Department:

This will notify you that our company has appointed _____ (Name of agent, Broker or Consultant) through Benefit Solutions as General Agent, whose business address is 6 High Point Drive, Second Floor, Wayne, NJ 07470, as the Broker-Of-Record for our United HealthCare coverage, effective _____. I further understand that (Name of Agent) is not an employee of United HealthCare.

Commissions should be paid to our companies' new Broker-Of-Record as of the effective date stated in this letter. This designation of Broker-Of -Record will remain in effect until we notify you in writing to the contrary. This replaces any previously appointed Broker.

Sincerely,

(Name)

(Title of company official)